



FEBRUARY QUARTERLY

Networking, training and development for the community law sector



YARN UP
MONDAY 25 FEBRUARY 2019
GILBERT AND TOBIN
LEVEL 35, TOWER TWO, INTERNATIONAL TOWERS
200 BARANGAROO AVE, BARANGAROO NSW 2000

FEBRUARY QUARTERLY
TUESDAY & WEDNESDAY
26, 27 FEBRUARY 2019
ACON, LEVEL 3
414 ELIZABETH STREET, SURRY HILLS NSW 2010

CLCNSW February Quarterly Program

Acknowledgments

With thanks to guests, event sponsors and pro bono presentations from:
Legal Aid NSW, Gilbert & Tobin, LECC, ANTaR, Ombudsman's Office, the Law Society
and all contributing member community legal centres.

DAY 1

Mon 25 Feb
9:00am - 4:00pm

YARN UP

For CLC Aboriginal and Torres
Strait Islander staff only to meet
and discuss key policy and
practice issues

DAYS 2 & 3

Tues 26 Feb
9:15am - 5:00pm

Wed 27 Feb
9:15am - 3:30pm

QUARTERLY

Network meetings and
presentations, open to all within
the CLC sector in NSW. Some
sessions are also open to
FVPLCS and ALS workers

DAY 4

Thurs 28 Feb
9:00am - 4:30pm

LEGAL TRAINING DAY

Presentations include Risk and
Management, Legal Ethics,
Strategic Advocacy and Law
Reform, Family Law Update,
Court Etiquette

26 FEBRUARY | TUESDAY

SESSION 1

9:15AM - 10:45AM

1.1 NETWORK MEETING:

Aboriginal Legal Access Program and Aboriginal & Torres Strait Islander Rights Working Group

Convenor: Zac Armytage (ALAP Coordinator, Community Legal Centres NSW)

This network supports community legal centres operating Aboriginal Legal Access type programs by sharing experience and knowledge.

1.2 NETWORK MEETING:

Employment & Discrimination Law Network

Convenors: Alexandria Robinson (Senior Solicitor, South West Sydney Legal Centre) and Sharmilla Bargon (Solicitor, Redfern Legal Centre)

Employment and discrimination lawyers discuss current issues in relation to employment and discrimination law.

Possible CPD*: Substantive Law

1.3 NETWORK MEETING:

Domestic Violence & Victims Compensation Network

Convenors: Karen Mifsud (Senior Solicitor, Women's Legal Service NSW) and Natalie Ross (Solicitor/Clinical Supervisor, Kingsford Legal Centre)

This network discusses issues affecting DV/VC policies and legislation, and makes recommendations to government and non-government bodies.

Possible CPD*: Substantive Law

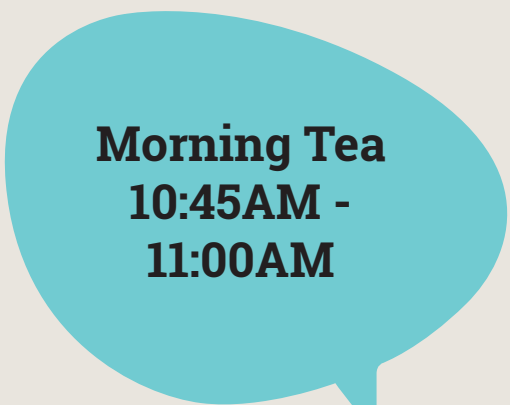
1.4 NETWORK MEETING:

Coordinators & Directors Network

Convenor: Arlia Fleming (Managing Principal Solicitor, Elizabeth Evatt Community Legal Centre) and Robert Pelletier (Executive Officer, Macarthur Legal Centre)

Coordinators & Directors discuss key policy positions. Agenda includes a national update from Nassim Arrage (NACLC).

10.50 WELCOME TO COUNTRY



**Morning Tea
10:45AM -
11:00AM**

26 FEBRUARY | TUESDAY

SESSION 2

11:00AM - 12:30PM

2.1 LEGAL SERVICES:

Sexual Harassment

Facilitator: Pip Davis (Assistant Principal Solicitor, Women's Legal Service NSW)

Presenters: Sharmilla Bargon (Solicitor, Redfern Legal Centre) and Maria Nawaz (Law Reform and Policy Solicitor, Kingsford Legal Centre)

The new reality is that male identity built on a fantasy of submission and power is no longer acceptable for women or, indeed, for mainstream society.' – The Sydney Morning Herald, 19 December 2018. Hear about submissions to the Human Rights Commission Inquiry into Sexual Harassment in the Workplace.

Possible CPD*: Substantive Law, Advocacy

2.2 PROFESSIONAL DEVELOPMENT:

Cultural Safety – Issues Impacting Aboriginal and Torres Strait

Islander Staff and Clients – ANTaR Update

Facilitator: Bobbi Murray (Aboriginal Access Worker & Cooperative Legal Service Delivery Program Coordinator, Central Coast Community Legal Centre)

Presenter: Paul Wright (National Director, ANTaR)

This session will focus on Change the Record campaign and justice reinvestment issues from an ANTaR perspective and ANTaR's priorities in the Aboriginal and Torres Strait Islander affairs space – agreement making, constitutional reform, and closing the gap.

Possible CPD*: Professional Skills / Ethics

2.3 NETWORK MEETING: COORDINATORS & DIRECTORS NETWORK

Facilitators: Arlia Fleming (Managing Principal Solicitor, Elizabeth Evatt Community Legal Centre) and Robert Pelletier (Executive Officer, Macarthur Legal Centre)

Guest: Mia Zahra (Program Manager, Legal Aid NSW)

This is the follow up session from the previous network meeting. Legal Aid NSW will provide an update of key issues.

2.4 LEGAL SERVICES : LEGAL ETHICS

Facilitator: Daniel Turner (Solicitor, Welfare Rights Centre)

Presenter: Linden Barnes (Senior Ethics Solicitor, Law Society of NSW)

An update on issues related to legal ethics from the NSW Law Society.

Possible CPD*: Ethics

**Lunch
12:30PM -
1:15PM**

26 FEBRUARY | TUESDAY

SESSION 3

1:15PM - 2:30PM

3.1 NETWORK MEETING:

Prisoners' Rights Working Group

Convenors: Carolyn Jones (Senior Solicitor, Women's Legal Service NSW) and Camilla Pandolfini (Senior Solicitor, Public Interest Advocacy Centre).

For community legal centre staff who visit clients in prison, work for, or have an interest in prisoners' rights to share their experience, discuss current issues and contribute to policy development.

Possible CPD*: Substantive Law

3.2 NETWORK MEETING:

Admin/Finance Group

Convenor: Kerrith Sowden (Finance and Operations Manager, RACS)

Community legal centre administration and finance officers share relevant systems information and associated policies.

Possible CPD*: Practice Management

3.3 NETWORK MEETING:

Communications Network

Convenor: Finn O'Keefe (Communications and Volunteer Manager, Redfern Legal Centre)

Facilitator: Darren Smith (Communications Officer, Community Legal Centres NSW)

Information, skills, and knowledge sharing for people in the sector working in media, communications, digital, fundraising, IT, etc. Bring your questions and ideas.

3.4 LEGAL SERVICES:

Public Interest Advocacy Centre

Facilitator: Jonathon Hunyor (CEO, Public Interest Advocacy Centre)

Presenter: Laura Lombardo (Principal Solicitor, Public Interest Advocacy Centre)

Litigating for change — lessons learned from the Public Interest Advocacy Centre's recent discrimination and police accountability cases.

Possible CPD*: Substantive Law

**Afternoon Tea
2:30PM - 2:45PM**

26 FEBRUARY | TUESDAY

SESSION 4

2:45PM - 4:00PM

4.1 NETWORK MEETING:

Care & Protection Network

Convenor: Kenn Clift (Solicitor, Intellectual Disability Rights Service)

The care and protection network provides an opportunity for CLCs to discuss relevant care and protection practice and law reform issues.

Possible CPD*: Substantive Law

4.2: COMMUNITY LEGAL CENTRES NSW ICT PROJECT:

ICT Project Update

Facilitator: Alice Jones Rabbitt (Community Legal Centres NSW) and Rafael Mazzoldi (Community Legal Centres NSW)

An update on the development of new online systems for community legal centres in NSW. This session will showcase websites that have been developed to-date.

4.3 SERVICE SUSTAINABILITY:

Family Law Family Violence Programs

Facilitator: Tim Leach (Executive Director, Community Legal Centres NSW)

This session is an opportunity for centres running FLFV programs to discuss funder expectations and share approaches to reporting and target setting.

4.4 LEGAL SERVICES

Facilitator: Katrina Ironside (Chair, Community Legal Centres NSW)

Presenter: Anna Cody (outgoing Director of Kingsford Legal Centre and newly appointed Dean of Law at Western Sydney University).

Difficult Conversations with Clients. Anna shares her long experience of working with clients in a community legal setting.

Possible CPD*: Professional Practice

26 FEBRUARY | TUESDAY

SESSION 5

4:00PM - 5:00PM

5.1 CARE & PROTECTION NETWORK TRAINING

Facilitator: Kenn Clift (Intellectual Disability Rights Service)

Presenter: Julianna Demetrius (Assistant Ombudsman, NSW Ombudsman's Office)

Julianna will speak on making complaints about FACS decisions and the FACS/Ombudsman Joint Report Card.

Possible CPD*: Practice Management

5.2 SERVICE SUSTAINABILITY:

Facilitator: Vijhai Utheyan (Community Legal Centres NSW) and Alice Jones Rabbitt (ICT Project Coordinator, Community Legal Centres NSW)

Tips and tricks for using Office 365. Bring your laptops to improve your knowledge and use of Office 365.

5.3 SERVICE SUSTAINABILITY:

Evaluation Framework for NSW

Presenter: Laurel Draffen (Capacity Building Coordinator, Community Legal Centres NSW)

How do you demonstrate that your centre makes an impact? Community Legal Centres NSW is developing an Impact Evaluation Framework in consultation with community legal centres in NSW. Find out about the project and how you can get involved.

5.3 SERVICE SUSTAINABILITY:

Data Consistency and CLASS update training

Presenter: Polly Porteous and the CLASS Training Team

NACLC will provide an overview of their Data Consistency Project, including findings from national consultations on interpreting new data standards used in CLASS. The CLASS team will test some clearer descriptions of each service type and share draft resources for further feedback.

27 FEBRUARY | WEDNESDAY

SESSION 6

9:15AM - 10:45AM

INDUCTION FOR NEW WORKERS:

Presenters: Various presenters from Community Legal Centres NSW

Introduction to the community legal sector. Induction for new workers and volunteers.

6.1 NETWORK MEETING :

Community Legal Education Workers (CLEW) Network

Convenor: Duhita Lewis (CLE Coordinator, Hunter Community Legal Centre)

Presenter: Bronwyn Ambroghetti (Managing Solicitor, Hunter Community Legal Centre)

Bronwyn visited Myanmar in 2018 to teach CLE. She will share her learnings from the experience. Legal Aid NSW will also provide an update from the CLE team.

Possible CPD*: Professional Skills

6.2 NETWORK MEETING:

Law Reform and Policy Network – Sector Law Reform Priorities

Convenor: Leo Patterson-Ross (Senior Policy Officer, Tenants Union NSW) and Maria Nawaz (Law Reform and Policy Solicitor, Kingsford Legal Centre)

Facilitator: Emily Hamilton (Senior Policy Officer, Community Legal Centres NSW)

Continuing consultation with the sector, this session will examine suggestions for law reform from community legal centres across NSW and attempt to prioritise them.

Possible CPD*: Substantive Law

6.3 COMMITTEE MEETING:

Professional Indemnity Insurance (PII) Committee

Convenors: Ali Mojtahedi (Principal Solicitor, Immigration Advice & Rights Centre) and Hilary Kincaid (Principal Solicitor, Inner City Legal Centre)

The PII committee monitors & supports members' compliance with the Risk Management Guide & informs members of relevant legal practice issues. Principal Solicitors (or their delegate) are required to attend.

Possible CPD*: Practice Management

Morning Tea
10:45AM -
11:00AM

27 FEBRUARY | WEDNESDAY

SESSION 7

11:00AM - 12:30PM

7.1 RURAL, REGIONAL & REMOTE (RRR) NETWORK MEETING

Convenor: Arlia Fleming (Managing Solicitor, Elizabeth Evatt Community Legal Centre)

This network session is open to any RRR members to discuss issues particular to providing legal services in rural, remote, and regional areas.

This session is open to attendance by workers from FVPLS providers and ALS providers.

7.2: LAW REFORM & ADVOCACY

Police Powers to Conduct Strip Searches

Facilitator: Jo Shulman (CEO, Redfern Legal Centre)

Presenters: Samantha Lee (Solicitor, Police Accountability and Government Law, Redfern Legal Centre) and Patrick Saidi (Commissioner for Oversight, Law Enforcement and Conduct Commission (LECC)).

Concerns about police powers to conduct strip searches are currently being addressed by the Redfern Legal Centre Safe and Sound Campaign to stop unnecessary strip searches and the LECC investigation of NSW Police Force strip searches under the Law Enforcement (Powers and Responsibilities) Act 2002 (NSW).

7.3 LEGAL SERVICES:

Notifiable Data Breach Scheme

Presenters: PII Committee — Hilary Kincaid (Principal Solicitor, Inner City Legal Centre) and Alice Jones Rabbitt (ICT Project Coordinator, Community Legal Centres NSW and Sector Capacity Building Officer, NACLCLC)

A discussion of the Notifiable Data Breach Scheme and its implications for community legal centres.

Possible CPD*: Practice Management, Risk Management

7.4 LEGAL SERVICES:

Walking Together Project

Facilitator: Ken Beilby (Principal Solicitor, Northern Rivers Community Legal Centre)

Presenter: Joanna Colautti (Solicitor, Northern Rivers Community Legal Centre)

The Walking Together Project advocated for clients fleeing Family and Domestic Violence to assist in waiving or reducing debts. Joanna will speak about the project and the resources developed to assist other centres, as well as the newly drafted feminist framework developed by the centre.

**Lunch
12:30PM -
1:30PM**

27 FEBRUARY | WEDNESDAY

SESSION 8

1:30PM - 3:30PM

8.1 FEBRUARY QUARTERLY ROUND-UP

1.30-2.30pm

Facilitator: Laurel Draffen (Capacity Building Coordinator, Community Legal Centres NSW)

An overview of issues and recommendations covered throughout the Quarterlies. One person nominated from each session to provide three key points and any recommendations from each of the Quarterly sessions.

8.2: SECTOR WIDE REFORM

2.30-3.30pm

Facilitator: Tim Leach (Executive Director, Community Legal Centres NSW)

A discussion of current key sector issues.

****Disclaimer***

Community Legal Centres NSW indicates whether a session may be appropriate to attract Continuing Professional Development (CPD) points but takes no responsibility if the content does not meet CPD requirements. Sessions are not accredited by the NSW Law Society. Community legal centre solicitors should make their own assessment of whether the session meets their CPD requirements, and maintain their own records for meeting CPD requirements.

Further information about CPD requirements are available on the [Law Society NSW website](#).

Role of Network Conveners

Role of Facilitators of Presentation Sessions

ROLE OF NETWORK CONVENERERS

Requirements

- Experience and/or interest in the area of the network
- Commitment and availability to attend and lead network session at each Quarterly
- Willingness to be a point of contact between CLCNSW and the network
- Assisting CLCNSW to maintain email groups of people interested in work of the network

Preparation for Quarterlies

- If appropriate, arrange speakers - notify CLCNSW one month in advance to enable inclusion in the program
- Advise CLCNSW of any technology or other requirements for the network meeting at least one week prior to the date of Quarterly

Facilitate network meeting

- Prepare and distribute agenda
- Facilitate network meeting - welcome participants, introduce guests, review any action items from previous meeting, keep agenda items to time, facilitate discussion and any decision making within time frame

Meeting Administration

- Ensure meeting minutes are kept
- Ensure participants sign in (registration forms provided) at each meeting
- Distribute and collect evaluation forms - return to room folder at the end of the session

Reporting and Accountability

- Ensure an oral summary report of the network meeting is given at the end of each Quarterly at the Sector wide meeting
- Emailing copies of the minutes to the Network members
- Ensure meeting minutes are emailed to CLCNSW for record keeping

ROLE OF PRESENTATION SESSION FACILITATORS

- Welcome and introduce speaker.
- Ensure remote participants are included throughout the session.
- Liaise with volunteer / CLCNSW staff member at the session regarding technology.
- Manage Q&A section of session.
- Monitor time, keeping the session to time limits.
- Thank the speaker and close the session.



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